

AGENDA

Shawnee Mass Transit
Board of Directors Meeting
1001 W. Vine St.
Vienna, Illinois 62995
618-658-8384 Administration Telephone
618-658-8398 Administration Fax

Meeting Date: January 21st, 2014 @ 4:00 pm at SCC Founder’s Room, Ullin, Illinois

PERSONS ATTENDING:	Present	Absent
Brett Neighbors		
Nancy Doss		
Jim Clark		
Marcia Fair		
Elmer Pullen		
Maureen Mann		
Dori Bigler		
Treesa Sauerbrunn		
Trish Pierce		
Ben Youther		

Call To Order/Roll Call

1. Approval of December, 2013 minutes
2. Check Register/ Financial Update (Dori)
3. Approval of Check Register and Financials(Dori)
4. Public Comments
5. Call for Old Business/ Executive Director’s Evaluation/Policy and Procedure Handbook
6. Call for New Business
7. Administrative Update
 - a. Facility Update
 - b. IPTA (Illinois Public Transportation Association) Board Meeting
 - c. Appointment to RTAC (Rural Transportation Assistance Center) Advisory Board
8. Public Relations Update (Ben)
 - a. Shuttle Update
 - b. Trainings with Dispatch and Drivers

9. Operations Update (Treesa)

- a. Riding with Drivers
- b. Drivers' Evaluations

10. Human Resources Update (Trish)

- a. Three New Hires
- b. One Workers' Comp Claim
- c. One Discharge During Probationary Period

11. Executive Session for the purpose of "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body....."

12. Adjournment

