

**AGENDA**

Shawnee Mass Transit  
Board of Directors Meeting  
100 Smart Drive.  
Vienna, Illinois 62995  
618-658-8384 Administration Telephone  
618-658-8398 Administration Fax

**Meeting Date: April 19th, 2016 @ 4:00 pm at SMTD Administrative offices, Vienna Illinois**

<b>PERSONS ATTENDING:</b>	<b>Present</b>	<b>Absent</b>
<b>Brett Neighbors</b>		
<b>Nancy Doss</b>		
<b>Jim Clark</b>		
<b>Marcia Fair</b>		
<b>Elmer Pullen</b>		
<b>Maureen Mann</b>		
<b>Dori Bigler</b>		
<b>Tiffany Morgan</b>		
<b>Karen Wilson</b>		
<b>Jon Murrie</b>		
<b>Mike Pietrowski</b>		

Call To Order/Roll Call

1. Approval of February 23, 2016 Minutes and March 30, 2016 Special Board Meeting Minutes
2. Check Register/ Financial Update from February, 2016 and March, 2016 (Dori)
3. Approval of Check Register and Financial Reports from February, 2016 and March, 2016
4. Public Comments
5. Old Business
6. New Business/ Intoduction of New IT Specialist
7. Distribution of Current Drug and Alcohol Policy for Board Members to Review/ Possible Approval at May Board Meeting.

8. Administrative Update (Maureen)
  - a. Reminder/Board Retreat April 26th, 2016/Russell Hill Winery
  - b. RTAC Conference Report
  - c. WSIL TV Live
  - d. Facility Update
  
9. Operations Update (Tiffany)
  - a. Working on Evaluations
  - b. New Hires update
  - c. Rolling Out Single City Transfer
  
10. Human Resource Update (Karen)
  - a. New Hires and Interviews
  - b. Annual Drug and Alcohol Report and Audit
  - c. Wellness
  - d. Anniversary Celebration
  
11. PCOM and Procurement Update (Maureen)
  - a. 4G Routers for Depots
  - b. Security Cameras
  - c. PCOM Quarterly Reports
  
12. Fleet Update (Jon)
  
13. Adjournment