

**January 16, 2018**  
**Shawnee Mass Transit District Minutes**  
**Shawnee MTD**  
**Board Room, Vienna, Illinois**

**Members Present:**

Jim Clark  
Rick Nannie  
Elmer Pullen

**Members Absent:**

Marcia Fair  
Nancy Doss

**Executive Director:**

Shawn Freeman

**CFO:**

Dori Bigler

**Operations Coordinator:**

Tiffany Morgan

**Human Resource:**

Karen Wilson-Absent

**Fleet Manager:**

Jon Murrie

**County Supervisors:**

Tony Jackson-Absent  
Kim Pind-Absent

The meeting was called to order by the Elmer Pullen at 4:02 p.m.

**Item: Minutes from December 19, 2017**

Rick Nannie motioned to approve the minutes. Jim Clark seconded the motion. All in favor. Motion passed.

**Item: Minutes from January 9, 2018**

Jim Clark motioned to approve the minutes. Rick Nannie seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Update**

Rick Nannie motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed

**Item: Administrative Update**

Shawn Freeman provided the Administrative Update which included County Supervisor and Policy on Prohibiting sexual harassment.

**Motion: Action on a Policy on prohibiting sexual harassment for Shawnee Mass Transit District pursuant to Public Act 100-554.**

A motion was made by Rick Nannie to table the action until the February meeting. Jim Clark seconded the Motion. All in favor. Motion passed.

**Item: Human Resource Update**

Shawn Freeman provided the Human Resource Update which included New Hires and No Workers Comp.

**Item: Operations Update**

Tiffany Morgan provided the Operations Update including the County Supervisor position.

**Item: Fleet Management Update**

Jon Murrie gave the Fleet Management Update which included monthly vehicle damage/repairs and incidents.

**Item: Adjournment**

At 4:23 p.m. Rick Nannie motioned to adjourn. Jim Clark seconded the motion. All in favor. Motion passed.

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Jim Clark, Secretary