

**January 17, 2017**  
**Shawnee Mass Transit District Minutes**  
**Shawnee MTD**  
**Board Room Vienna, Illinois**

**Members Present:**

Nancy Doss  
Marcia Fair  
Bret Neighbors  
Elmer Pullen  
Jim Clark

**Members Absent:**

**Executive Director:**

Maureen Mann - Absent

**CFO:**

Dori Bigler

**Operations Coordinator:**

Tiffany Morgan

**Human Resource:**

Karen Wilson

**Fleet Manager:**

Jon Murrie

The meeting was called to order by the Board Chairman Nancy Doss at 4:02 p.m.

**Item: Minutes**

Marcia Fair motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Update**

Bret Neighbors motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed.

**Item: Old Business**

Jim Clark motioned to approve the Fraud and Abuse Policy. Marcia Fair seconded the motion. All in favor. Motion passed.

**Item: Administrative Update**

Jon Murrie provided the Administrative Update which included an IDOT Update.

**Item: Human Resource Update**

Karen Wilson provided the Human Resource Update which included One New Hire, No Workers Comp. Claims and Fingerprinting.

**Item: Operations Update**

Tiffany Morgan provided the Operations Update including Evaluations and Updating Schedules.

**Item: Fleet Management Update**

Jon Murrie gave the Fleet Management Update which included monthly vehicle damage/repairs and incidents.

**Item: Adjournment**

At 4:18 Bret Neighbors motioned to adjourn. Marcia Fair seconded the motion. All in favor. Motion passed.

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Jim Clark, Secretary