

July 18, 2017
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Nancy Doss
Jim Clark
Elmer Pullen
Bret Neighbors
Marcia Fair

Executive Director:

Maureen Mann

CFO:

Dori Bigler

Operations Coordinator:

Tiffany Morgan

Human Resource:

Karen Wilson

Fleet Manager:

Jon Murrie

The meeting was called to order by the Board Chairman Nancy Doss at 4:39 p.m.

Item: Minutes

Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Bret Neighbors motioned to approve the Check Register and Financial Update. Marcia fair seconded the motion. All in favor. Motion passed.

Item: Administrative Update

Maureen Mann provided the Administrative Update which included IDOT Update/Bill for Direct Deposit of Funds into Transportation Account, IPTA Board Meeting and RTAC Advisory Council Meeting.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included New Hires, No Workers Comp. Claims, One Dismissal, Picnic and Transit Transfers.

Item: Operations Update

Tiffany Morgan provided the Operations Update including the Vienna Shuttle and Goreville Shuttle and Q Straint-Interactive Training.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included monthly vehicle damage/repairs and incidents.

Item: Executive Session

For the purpose of “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.” And “Deliberations concerning salary schedules for one or more classes of employees”.

A motion was made by Jim Clark to go into Executive Session at 5:00 p.m. The motion was seconded by Elmer Pullen. Roll was taken. Marcia Fair, yes, Jim Clark, yes, Elmer Pullen, yes, Bret Neighbors, yes, and Nancy Doss, yes. All in favor. Motion passed.

At 6:35 p.m. a motion was made by Bret Neighbors to return to regular session. The motion was seconded by Marcia fair. Roll was taken. Jim Clark, yes, Elmer Pullen, yes, Nancy Doss, yes, Bret Neighbors, yes and Marcia Fair, yes. All in favor. Motion passed.

Item: Adjournment

At 6:37 Marcia Fair motioned to adjourn. Bret Neighbors seconded the motion. All in favor. Motion passed.

Jim Clark, Secretary