

**June 21, 2016**  
**Shawnee Mass Transit District Minutes**  
**Shawnee MTD**  
**Board Room Vienna, Illinois**

**Members Present:**

Nancy Doss  
Jim Clark  
Bret Neighbors  
Elmer Pullen  
Marcia Fair

**Members Absent:**

**Executive Director:**

Maureen Mann

**CFO:**

Dori Bigler

**Operations Coordinator:**

Tiffany Morgan

**Human Resource:**

Karen Wilson

**Fleet Manager:**

Jon Murrie

The meeting was called to order by the Board Chairman Nancy Doss at 4:01 p.m.

**Item: Minutes**

Bret Neighbors motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Update**

Jim Clark motioned to approve the Check Register and Financial Update. Elmer Pullen seconded the motion. All in favor. Motion passed.

**Item: Public Comments**

None

**Item: New Business**

Marcia Fair motioned to approve The Title VI Policy. Bret Neighbors seconded the motion. All in favor. Motion passed.

Jim Clark motioned to approve the Shawnee MTD Organizational Chart. Marcia Fair seconded the motion. All in favor. Motion passed.

**Item: Administrative Update**

Maureen Mann provided the Administrative Update which included Coordination with other Districts, Final Walk Through of New Facility and IPTA Meeting Concerning the State Budget.

**Item: Human Resource Update**

Karen Wilson provided the Human Resource Update which included New Hires and Interviews, No Workers Comp Claims. And Company Roadeo and Picnic.

**Item: Operations Update**

Tiffany Morgan provided the Operations Update including New Hires and New Training Materials.

**Item: Fleet Management Update**

Jon Murrie gave the Fleet Management Update which included Six New Vehicles.

**Item: Adjournment**

At 4:43 Bret Neighbors motioned to adjourn. Jim Clark seconded the motion. All in favor. Motion passed.

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Jim Clark, Secretary