

May 17, 2016
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room Vienna, Illinois

Members Present:

Nancy Doss
Jim Clark
Bret Neighbors
Elmer Pullen

Members Absent:

Marcia Fair

Executive Director:

Maureen Mann

CFO:

Dori Bigler

Operations Coordinator:

Tiffany Morgan

Human Resource:

Karen Wilson

Fleet Manager:

Jon Murrie

Guest:

Jason Cox

The meeting was called to order by the Board Chairman Nancy Doss at 4:05 p.m.

Item: Minutes

Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Elmer Pullen motioned to approve the Check Register and Financial Update. Bret Neighbors seconded the motion. All in favor. Motion passed.

Item: Public Comments

None

Item: Old Business

Jim Clark motioned to approve the Drug and Alcohol Policy. Bret Neighbors seconded the motion. All in favor. Motion passed.

Item: New Business

Aflac/Inspired Wellness Program Presentation was given by Jason Cox. Possible action Concerning the Inspired Program was tabled until later.

Elmer Pullen motioned to approve The Financial Management Policies and Procedures. Jim Clark seconded the motion. All in favor. Motion passed.

Bret Neighbors motioned to approve the Shawnee MTD Misuse of Services Policy. Jim Clark seconded the motion. All in favor. Motion passed.

Jim Clark made the motion to accept the Financial Committees Recommendation Concerning Employee's Compensation. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Administrative Update

Maureen Mann provided the Administrative Update which included Planning New Routes, Coordination with other Districts, New Brochures and Advertising and Meetings for Potential Contracts.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included New Hires and Interviews, Wellness and No Workers Comp Claims.

Item: Operations Update

Tiffany Morgan provided the Operations Update including New Hires and Interviews and Working on New Training.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included monthly vehicle damage/repairs and incidents.

Item: Adjournment

At 5:15 Bret Neighbors motioned to adjourn. Jim Clark seconded the motion. All in favor. Motion passed.

Jim Clark, Secretary