

December 19, 2024
Shawnee Mass Transit District
Minutes
Shawnee Mass Transit District
100 Smart Drive
Vienna, IL 62995

Members Present:

Nancy Doss
Rick Nannie
Jim Clark
Sidney Miller

Executive Director:

Mike Pietrowski

CFO:

Jean Hurford

Human Resource:

Aaron Hodge

Operations Director:

Ron Gorst

The meeting was called to order by Nancy Doss at 9:00 a.m.

Item: Minutes from November 21, 2024

Jim Clark motioned to approve minutes. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Register for November 2024

Rick Nannie motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed.

Item: Discussion and Action to approve 2025 Board of Directors meeting locations and times:

Jim Clark motioned to approve the 2025 Board of Directors meeting locations and times to be the 3rd Thursday of every month and January 2025 meeting will be on the 23rd. Every 3rd meeting will be held at our Anna location. Rick Nannie seconded the motion. All in favor. Motion passed.

Item: Human Resource Update

Aaron Hodge provided the Human Resource update and discussed how the SMTD holiday party went very well with over 50 in attendance and that we had 1 notice in Mounds and their last day will be on December 31st.

Item: Operations Director Update

Ron Gorst provided the Operations Director with an update and announced new services and that we are now requiring clients to call 24 hours in advance to schedule rides. We still will be going door to door just requires 24 hours in advance to schedule. All these changes have been posted in

all local papers. We have had 2 minor incidents since the last meeting, and we have 2 vehicles down for repair.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update which included that IDOT visited SMTD to finalize a GRANT and everything went well. We are currently waiting on floor plan for the new training center and that we are 5-6 months away from having final plans. Projecting fall of 2025 to break ground. The operations team has been doing very well with all the changes to routes and billing is still working hard to get the correct amounts from clients.

Item: Adjournment

At 9:29 AM Sidney Miller motioned to adjourn. Rick Nannie seconded the motion. All in Favor. Motion passed.

Jim Clark

Jim Clark, Secretary

Mp

