

February 27, 2025
Shawnee Mass Transit District
Minutes
Shawnee Mass Transit District
100 Smart Drive
Vienna, IL 62995

Members Present:

Nancy Doss
Rick Nannie ABSENT
Jim Clark
Sidney Miller
Chris Cromeenes

Executive Director:

Mike Pietrowski

CFO:

Jean Hurford

Human Resource:

Aaron Hodge

Operations Director:

Ron Gorst

The meeting was called to order by Nancy Doss at 9:00 a.m.

Item: Minutes from January 23, 2025

Jim Clark motioned to approve minutes. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Register for January 2025

Chris Cromeenes motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed.

Item: Discussion and Action to approve Resolution 132: Authorizing Execution and Amendment of Section 5311 Grant Application.

Jim Clark motioned to approve Resolution 132, Authorizing Execution and Amendment of Section 5311 Grant Application. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Discussion and Action to approve Ordinance 133: An Ordinance to Provide Public Transportation in Shawnee Mass Transit District, Illinois.

Nancy Doss introduced Ordinance 133. Pole vote was taken: Jim Clark-Yes, Chris Cromeenes-Yes, Nancy Doss-Yes, and Sidney Miller-Yes. Jim Clark motioned to approve Ordinance 133. Chris Cromeenes seconded the motion. All in favor. Motion Passed.

Item: Human Resource Update

Aaron Hodge provided the Human Resources update, which included the hiring of three new drivers. They are expected to take their CDL driving tests within the next few weeks. Additionally,

an employee committee meeting was held to review and discuss employee suggestions. Lastly, one employee resigned to pursue another job opportunity.

Item: Operations Director Update

Ron Gorst provided the Operations Director with an update, stating that operations are running smoothly with the new routes. Efforts are underway to ensure staff maintains consistency across all routes. A meeting was held with PATS to discuss the takeover of transportation services in the Brookport area. Additionally, there have been no reported incidents since the last board meeting. The agency is also expecting the arrival of new 14-passenger CVP vehicles soon, with preparations already in place to retire older, high-mileage buses.

Item: Administrative Update

Mike Pietrowski provided the administrative update, reporting that the agency is in the process of acquiring 30 new buses from IDOT. All new bus tablets have been installed, and we have submitted everything to go out for bids for new computers. Next week, staff will be attending the RTAC conference. Additionally, grant applications have been submitted and are due by April 1st. The next board meeting will be held in Anna, IL.

Regarding the Training Center, plans are awaiting finalization by the architect. However, dirt work has become a challenge due to pricing concerns.

Item: Adjournment

At 9:56 AM Sidney Miller motioned to adjourn. Rick Nannie seconded the motion. All in Favor. Motion passed.

Jim Clark

Jim Clark, Secretary

Mp

