

April 17, 2025
Shawnee Mass Transit District
Minutes
Shawnee Mass Transit District
100 Smart Drive
Vienna, IL 62995

Members Present:

Nancy Doss
Rick Nannie
Jim Clark
Sidney Miller
Chris Cromeenes ABSENT

Executive Director:

Mike Pietrowski

CFO:

Jean Hurford

Human Resource:

Aaron Hodge

Operations Director:

Ron Gorst

The meeting was called to order by Nancy Doss at 9:01 a.m.

Item: Minutes from March 20, 2025

Jim Clark motioned to approve minutes. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Register for March 2025

Sidney Miller motioned to approve the Check Register and Financial Update. Rick Nannie seconded the motion. All in favor. Motion passed.

Item: Discussion and Action to approve the updated Shawnee Mass Transit District Drug and Alcohol Policy

Jim Clark motioned to approve the updated Shawnee Mass Transit District Drug and Alcohol Policy. Rick Nannie seconded the motion. All in favor. Motion passed.

Item: Human Resource Update

Aaron Hodge provided the Human Resources update, noting that two new hires have passed the CDL exam, and three additional drivers have been hired for the Mounds and Anna depots. Open enrollment for medical benefits will take place in May, and costs are expected to remain the same for FY26.

Item: Operations Director Update

Ron Gorst provided the Operations Director's update, stating that everything is going well and that dispatch staff have begun driving when needed due to the implementation of 24-hour scheduling.

This change also allows County Supervisors to be more engaged with employees and focus more on supervisory responsibilities. Ridership is up this month compared to last month, with an average of 32 rides per day on fixed routes. A second route has also been added to the map in Anna. The shop reported one incident and one accident. Additionally, four drivers participated in this year's RTAC Roadeo on April 26th. New decals for the recently delivered buses will be arriving soon.

Item: Administrative Update

Mike Pietrowski provided the administrative update and noted that this month marked the second-highest ridership ever for Shawnee MTD, with a total of 15,000 rides. He attended a meeting at the Capitol in Springfield, IL to discuss funding needs for transit agencies. The updated employee handbook is nearly finalized and will soon be sent to legal counsel for review. Appraisals have been received for the new training center in Vienna. Mike also mentioned that he will begin working a new schedule consisting of four nine-hour days and a half day on Friday.

Item: Adjournment

At 10:00 AM Rick Nannie motioned to adjourn. Sidney Miller seconded the motion. All in Favor. Motion passed.

Jim Clark

Jim Clark, Secretary

Mp


